

KANSAS STATE DEPARTMENT OF EDUCATION USER GUIDE



Kansas Educational Data System

DATA VALIDATION PORTAL

Introduction

In the KIDS system, data is validated prior to uploading into the state system. In KEDS, data is uploaded to the KSDE data system while only having to meet the data format requirements. The content of the data will be required to be validated after uploaded and that is the purpose of the validation jobs. KSDE has transitioned the KIDS jobs into what appears in the Validation Jobs window. The name of this application is the Data Validation Portal or DVP.

KANSAS STATE DEPARTMENT OF EDUCATION **Data Validation Portal** Log Out
district_cert_u0001
VALIDATION_PORTAL_DISTRICT_DATA_CERTIFIER
District: U0001 KSDE Test Organization (310010000)

Home

Validation Jobs
District: U0001 KSDE Test Organization

Search by Job Name School Year: All Building

This data is **not certified**
CERTIFY
REFRESH JOBS

Job Name	Last Run	Status	Results	Run Job
Assessment	Never	Never run	No Results	RUN JOB FOR ALL SCHOOLS IN DISTRICT

Login

Access the KEDS Data Validation Portal by clicking the link below.

<https://edfival.ksde.org/validationPortal/login>

Click **Log In with KSDE**

KANSAS STATE DEPARTMENT OF EDUCATION **Data Validation Portal**

Log In with KSDE



Kansas leads the world in the success of each student.



You will be taken to the new KSDE authentication system. Accounts to this system are currently being approved and configured manually.

- Enter your username and password, click Sign In and you will be sent to the Data Validation Portal home page.
- If you have forgotten your password, click "Forgot Password?" and an email with password reset instructions will be sent to you.

Navigation

As you navigate through the Job Summary and Task List pages of the Data Validation Portal, a breadcrumb menu will appear which allows you to navigate back to the Home page or other pages.

Home

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Data Validation Portal Roles

The Data Validation Portal (DVP) has 6 roles for district and school level users. These roles are set when a user is created. Currently users can only have one role and district/school assigned. This information will be required when accounts are requested. The user role and district will be identified in the top right corner of the validation portal menu. A school will also be identified if a school level user.

- District Data Certifier: Able to view and run jobs and certify data for a specific district.
- District Job Run User: Able to view and run jobs for a specific district.
- District Job Read User: Able to view jobs for a specific district.
- School Data Certifier: Able to view and run jobs and certify data for a specific school.
- School Job Run User: Able to view and run jobs for the specific school.
- School Job Read User: Able to view jobs for their specific school.

Jobs Search

The Search, School Year, District and Building drop down allows you to select the rules and data set you are validating. These menus will be set based on your district or school role.

- The Search by Job Name allows you to search for a rules group by name.



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DATA VALIDATION PORTAL

- The School Year allows you to select the year of the data being validated. Current year will only be available until data from multiple years have been uploaded.
- A District Level User will have the district selected; they will be able to select a building.
- A School Level User will have the district and school selected and will not have the building drop down.
- The District and Building will display under the heading Validation Jobs

Click the REFRESH JOBS button

- The data validation rules will load based on the search criteria entered.
- The building will update under the heading Validation Jobs if switching from a district to building level search.

Validation Jobs

District: U0001 KSDE Test Organization

Building: 9836 KSDE Test High School

This data is **not certified**

Search by Job Name: School Year: All District: U0001 KSDE Test Organiz... Building: 9836 KSDE Test High Scho... [REFRESH JOBS](#)

Job Name	Last Run	Status	Results	Run Job
Assessment	Never	Never run	No Results	RUN JOB
Buildings	Never	Never run	No Results	RUN JOB

To search for a specific job, enter a portion or the full job name into the search box and click REFRESH JOBS. The job list will refresh with the list of jobs matching the name.

Search by Job Name: Assess School Year: All District: U0001 KSDE Test Organiz... Building: 9836 KSDE Test High Scho... [REFRESH JOBS](#)

Job Name	Last Run	Status	Results	Run Job
Assessment	Never	Never run	No Results	RUN JOB

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Each page will show 10 jobs, if there are more than 10, then at the bottom of the jobs list will show how many pages are available and the arrow buttons at the bottom of the page will be enabled to allow you to navigate to the next page.

Jobs Table

The validation jobs table shows the job name, last run date and time, status, results and the RUN JOB button. Click the RUN JOB button to run that job. After a few seconds, the result of the job will be returned. You do not need to click refresh in the browser or the REFRESH JOBS button for the results to load.



KANSAS EDUCATIONAL DATA SYSTEM

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Job Name	Last Run	Status	Results	Run Job
Assessment	Never	Never run	No Results	RUN JOB
Buildings	1/17/2025, 11:40:22 AM	All records passed validation	View Results	RUN JOB

After jobs have run, the status column may show passed or errors. The results will now provide a View Results link. Click this link and you will go to the Job Summary Page.

Job Summary Page

Job Summary

Job Status	No Violations
Job Name	Buildings
Job Date	1/17/2025, 11:40:21 AM

The Job Summary Page provides details of the job as well as a listing of the rules.

The listing will show the KSDE rule identifier number, the result, the rule description, the number of records found and the link to view the results will appear if records are available.

Rule	Type	Description	Records Found	View Details
E03	1-ERROR	Accountability School must contain a valid School ID number, ?0001,? or ?0002?	0	
E104	1-ERROR	Building number '0002' can only be used as for the Accountability Building	0	
E105	1-ERROR	Building "0001" can only be submitted for a non-Kansas resident student.	0	
E111	1-ERROR	Building "0003" is only valid as the Funding Building.	0	

Click on the View Details link to view the list of each record found. Currently only the first 200 records are shown.

173	1-ERROR	Dyslexia Subtest must contain a non-blank value if Current grade level in Kindergarten, First grade, Second grade, Third grade or Eighth grade	83	Details
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EXPORT ALL DETAILS TO CSV

At the bottom of the Job Summary page, the EXPORT ALL DETAILS TO CSV button is available if records are available.



Task List Page

The task list page will show the records that need to be reviewed for validation.

Type	Rule	Description	Records Found	Records Displayed
1-ERROR	173	Dyslexia Subtest must contain a non-blank value if Current grade level in Kindergarten, First grade, Second grade, Third grade or Eighth grade	83	83

Under task summary will be a listing of the individual records with errors. Each chart menu will list the State Student Id, District Id, School Id and rule related components.

StateStudentId	DistrictId	SchoolId	GradeLevel	DyslexiaSubtest	RuleComponent
					Dyslexia Subtest must contain a non-blank value if Current grade level in Kindergarten, First grade, and Second grade

EXPORT TO CSV

At the bottom on the Task List page, the EXPORT TO CSV button allows you to export the first 200 records.

For more information, contact:

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